

POSITION DESCRIPTION

POSITION TITLE:	Senior Research Officer
DIVISION / SECTION:	Child Health Division
SUPERVISOR:	Senior Principal Research Fellow
CLASSIFICATION LEVEL:	Academic Level B
SALARY RANGE:	\$91,248 - \$106,955 (initial appointment to be made at \$91,248)
STATUS (FTE):	1.0FTE
NO. OF POSITIONS REPORTING DIRECTLY:	0
NO. OF POSITIONS REPORTING INDIRECTLY:	0

ABOUT MENZIES:

Menzies School of Health Research is one of Australia's leading medical research institutes dedicated to improving Indigenous, global and tropical health. Menzies has a history of over 30 years of scientific discovery and public health achievement. Menzies works at the frontline, joining with partners across the Asia-Pacific as well as Indigenous communities across northern and central Australia.

SUMMARY OF POSITION:

The Centre of Research Excellence in Ear and Hearing Health of Aboriginal and Torres Strait Islander Children (CRE_ICHEAR) is undertaking the completion of the 2018 update of the Recommendations for Clinical Care Guidelines for the Management of Otitis Media in Aboriginal and Torres Strait Islander Populations (OM Guidelines, 2010). The Senior Research Officer will be responsible for the completion, evaluation and maintenance of updated Otitis Media (OM) Guidelines and digital content manager associated web/smartphone application (OMapp) development.

Aboriginal and/or Torres Strait Islander people are strongly encouraged to apply.

PRIMARY RESPONSIBILITIES:

1. Regular and active participation with the CRE_ICHEAR Otitis Media national panel of experts, the Technical Advisory Group (TAG) on the OM Guideline and OMapp.
2. Complete the OM Guideline and OMapp development, publication, dissemination and evaluation, with the required IT skills to complete OMapp development, currently on AppStore TestFlight (populate the OMapp with data including a bibliography, links between complex algorithms and evidence summaries, audio language translations, links to YouTube and family education information), ensuring content consistency and completeness.
3. Explore all options for OM Guideline platforms including printed formats and electronic clinical decision support systems.
4. Maintenance, troubleshooting, updates, monitoring, promoting the OM guideline and OMapp in consultation with the TAG.
5. Knowledge of evidence-based guidelines, statistics, meta analyses and Cochrane systematic reviews, and the skills to undertake further updates including the use of tools such as GRADEpro, RevMan5 and Endnote, assessing quality and levels of evidence and bias, data synthesis including meta-analysis and production of evidence tables and summary of findings tables in GRADEpro.
6. Assist the TAG in determining strength of recommendations, based on GRADE handbook.
7. Collaborate on associated publications.
8. Any other tasks as reasonably required by the supervisor, manager and/or Director.

SELECTION CRITERIA:

Essential:

1. Postgraduate with Honours or postdoctoral qualifications or equivalent health and health technology research experience which has resulted in publications, conference papers, reports or professional or technical contributions which give evidence of research ability.
2. Demonstrated knowledge of evidence-based guidelines and experience in conducting high quality systematic literature searches, systematic reviews, Cochrane reviews or meta-analyses, and sound critical appraisal, and analytical skills.
3. High degree of computer literacy including relevant software such as RevMan and GRADEpro technical software, Microsoft Office Suite, and EndNote X8.
4. Knowledge and skills in multi-media communications, ability to undertake app updates (ability to edit images, familiarity with html, working with databases) and make innovative contributions to improve the user friendliness of the OMapp for doctors, nurses, Aboriginal Health Practitioners, and consumers.
5. Skills or ability and willingness to learn programming skills such as javascript, html, css, php. Familiarity with ionic framework. Experience as webmaster.
6. Highly developed ability to communicate effectively, both orally and in writing, along with interpersonal skills to communicate to a range of audiences including a multidisciplinary team as well as preparing high quality reports.
7. Demonstrated high level experience with collaborative partnerships and a well-developed capacity to consult, collaborate and negotiate effectively with a diverse range of stakeholders.
8. Demonstrated capacity to work independently without direct supervision under broad direction and as part of a multidisciplinary team, maintain good organizational and time management skills and ability to meet deadlines, to undertake a range of tasks, team dynamic management, reporting and liaison activities.
9. The ability to interact effectively with people from diverse cultures.
10. An understanding and awareness of relevant Workplace Health and Safety as well as Equal Opportunity principles and legislation along with a commitment to maintaining a healthy and safe workplace for all Menzies staff, students, volunteers and visitors.

Desirable:

1. Being of Aboriginal and/or Torres Strait Islander descent
2. Demonstrated knowledge and understanding of the issues affecting the wellbeing of Indigenous children in contemporary Australian society.

Senior Research Officer - SRO1

PACKAGE COMPONENT	Minimum Value SRO 1 (\$)
Gross Salary (position advertised as Academic Level B, SR01 - SR06/RF3)	91,248
Superannuation (14% superannuation contribution depends on employee contributing 3% of pre tax salary)	12,775
Salary Packaging Grossed Up (Based on utilising the full \$15,900 salary packaging component plus the \$2,550 Meal Entertainment Card.)	9,844
Leave Loading (Payable on the last pay before Christmas (first year will be a pro rata payment))	1,656
Total Salary Package	115,523