

2018 PILOT PROJECT TERMS AND CONDITIONS

Improving Health Outcomes in the Tropical North: A multidisciplinary collaboration (HOT NORTH) is led by Menzies School of Health Research and funded by the National Health and Medical Research Council (NHMRC) from 2017 to 2020 under the *Northern Australia Tropical Disease Collaborative Research Program*. In collaboration with other key research institutes across Australia (Telethon Kids Institute, James Cook University, Doherty Institute, Marie Bashir Institute, Burnet Institute, South Australian Health and Medical Research Institute, QIMR Berghofer). HOT NORTH will provide support to research of priority to the North through a pilot project grant program. It is expected that up to 12 pilot project grants will be awarded each year over the four years of the program. The purpose of the pilot projects is to provide preliminary data to enable scale up of research and knowledge advancement in the five target themes supported by HOT NORTH: skin health, respiratory health, antimicrobial resistance, chronic diseases, and vector borne and emerging diseases.

Instructions to applicants – please read carefully:

- A HOT NORTH Chief Investigator or Associate Investigator must be an investigator on the project (listed below).
- Pilot projects must focus on one or several of the HOT NORTH research themes, and must identify one theme as the primary focus.
- Applicants must discuss the planned project with, and obtain approval from, one or more of the relevant Theme Leaders (as per table below).
- For projects that will be conducted in and/or involve Western Australia participants, applicants are required to consult with the WA HOT NORTH Coordinator, Ms. Kristen White (please see contact details below).
- There are no limits to the number of applications allowed to be submitted to any one theme, however the Theme Leaders will select a maximum of three applications for each theme to proceed to the selection panel.
- At any time, no more than 25% of the total pilot project program will be conducted outside of Australia and no more than 25% in any one theme. The selection panel will take this into consideration when considering new applications.
- Applicants are strongly encouraged to seek cross-theme contributions early in the application process in order to develop collaborations and strengthen the science and methodology.
- Applications relevant to Australian Indigenous Health must address the Indigenous Health Criteria at Section 4. Applicants should discuss relevance to Indigenous Health with the Theme Leader relevant to their project. Further advice can be sought from the Chair of the HOT NORTH Indigenous Governance Committee.
- Project funding will be provided for a period of 6 to 12 months. Successful and productive projects may be rolled over into further funding within 12 to 18 months by submitting a new application for consideration in another round.
- Successful applications should demonstrate the potential to attract further funding.

- Project outcomes must benefit the North and be of direct relevance to the health of the North.
- Projects conducted in the North and/or involving participation of Northern-based researchers will be given preference.
- Funding will not be awarded for general laboratory capacity building, publications, conference attendance or for travel other than fieldwork.
- Assessment of projects will be based on the quality of the research proposal and on equity between the five research themes of HOT NORTH.
- Aboriginal and Torres Strait Islander researchers are strongly encouraged to apply.

For enquiries, please contact:

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HOT NORTH THEME LEADERS:	Skin health	Respiratory health	Antimicrobial resistance	Chronic diseases	Vector borne and emerging diseases
Chief Investigators					
Bart Currie					
Jonathan Carapetis	x				
Nick Anstey			x		
John McBride					x
Anne Chang		x			
Gail Garvey					
Louise Maple-Brown				x	
Tania Sorrell					
Cameron Simmons					
Stephen Graham					
Associate Investigators					
Alex Brown				x	
Anna Ralph			x		
Cheryl Jones					x
Christopher Blyth					
James McCarthy					
Joshua Hanson		x			
Ric Price					
Robyn McDermott				x	
Scott Ritchie					
Steven Tong	x				

Conditions:

1. Commencement

- a. Successful applicants must commence the project by the date specified in their Letter of Offer.
- b. If the recipient is not able to commence on this date, they will need to apply for permission to defer to the Executive Steering Group.
- c. HREC approval for the project must be obtained from the relevant Human Research Ethics Committee before work on the project can commence.

2. Duration

- a. Pilot projects will be awarded for a period of 6-12 months.
- b. Successful projects may be rolled over into further funding within 12 to 18 months. This will require submission of an application for extension in another pilot project round. The new application will be competitively assessed against all other applications submitted in this round.

3. Funding

- a. HOT NORTH will provide up to \$36,500 in funding for any single project. The selection panel may request extra information on the budget and reserves the right to reduce the funding below the requested amount.
- b. Pilot project funding does not cover indirect or infrastructure costs.
- c. Pilot project funding does not cover laboratory capacity building costs, publications, conference, or travel expenses other than fieldwork.
- d. Payments for the project will be made to the institution of the HOT NORTH CI or AI named in the application. The institution will be required to submit a tax invoice to Menzies School of Health Research for the amount awarded to the project.

4. Reporting

- a. Pilot project grant recipients will be required to submit a progress and a final report using the template provided. Reporting dates will be as specified in their Letter of Offer.
- b. The Executive Steering Group reserves the right to suspend or withdraw funding if reporting requirements are not met or if progress is deemed to be unsatisfactory.
- c. Project grant recipients will be required to submit a financial acquittal within 30 days of the end of the project.

5. Representation and media

- a. From time to time, pilot project grant recipients will be required to supply or present information to forums such as HOT NORTH meetings, or for research transfer activities, media releases and/or promotional activities.
- b. Grant recipients will be required to participate in HOT NORTH related activities such as annual meetings, research transfer activities, theme investigator meetings.

- c. Grant recipients shall seek prior approval from the Program Management Group, through the Program Manager, before making press or conference presentations regarding their HOT NORTH funded research.

6. Alterations to the project

- a. Successful recipients shall adhere to the approved project. Any significant alteration to the initial proposal shall be submitted in writing, through their relevant Theme Leader, to the Executive Steering Group and in advance for approval.

7. Intellectual Property (IP)

- a. IP created in the course of the project will be governed by the MIA entered into between the HOT NORTH collaborating institutions.

8. Publications

- a. Any publication arising from work supported by HOT NORTH must
 - i. Be approved by the relevant Theme Leader before submission;
 - ii. Include the NHMRC-funded 'Improving Health Outcomes in the Tropical North: A multidisciplinary collaboration (HOT NORTH)', grant identification number 1131932;
 - iii. Specify that the contents of the published material are solely the responsibility of the authors and do not reflect the views of the NHMRC.
- b. Project grant recipients must ensure that publications arising from their HOT NORTH funded research adhere with the NHMRC Open Access policy and are deposited into an open access institutional repository and/or made available in another open access format within a twelve month period from the date of publication.

9. Termination

Project funding may be terminated for reasons including:

- a. The recipient has not complied with the Guidelines and/or Terms and Conditions;
- b. The recipient failed to submit satisfactory reports in a timely manner;
- c. The recipient has not made satisfactory progress;
- d. The recipient has committed serious misconduct, including, but not limited to, ethical breach or provision of false or misleading information.