

**This audit tool is designed to be used with the accompanying protocol.**

Only **regular clients** who are **Aboriginal or Torres Strait Islander** and **aged 15 years or older** are eligible for the clinical audit in Section 2 and 3.

## Section 1 General Information

- 1.1 Audit date
- 1.2 Auditor's Initials

## Section 2 Smoking Outcomes

- 2.1a Total number of **Males**.
- 2.1b Total number of **Females**.
- 2.2a Total number of **Males** whose smoking status has been recorded at the health service.
- 2.2b Total number of **Females** and whose smoking status has been recorded at the health service.
- 2.3a Total number of **Males** whose smoking status has been recorded as **current smoker**.
- 2.3b Total number of **Females** whose smoking status has been recorded as **current smoker**.
- 2.3c Total number of **Males** whose smoking status has been recorded as **ex-smoker**.
- 2.3d Total number of **Females** whose smoking status has been recorded as **ex-smoker**.
- 2.3e Total number of **Males** whose smoking status has been recorded as **never smoked**.
- 2.3f Total number of **Females** whose smoking status has been recorded as **never smoked**.
- Of those who gave birth within the past year what is...**
- 2.4a The total number.
- 2.4b The total number whose smoking status has been recorded.
- 2.4c The total number whose smoking status has been recorded as **current smoker**.
- 2.4d The total number whose smoking status has been recorded as **ex-smoker**.
- 2.4e The total number whose smoking status has been recorded as **never smoked**.

## Section 3 Smoking Cessation Support

Of those whose smoking status is recorded as smoker...

- 3.1 The total number audited in this section.
- 3.2 The total number whose clinical records include any record of **advice or assistance to stop smoking** in the past year.
- 3.3a The total number whose clinical records include any record of **prescribing or dispensing NRT** in the past year.
- 3.3b The total number whose clinical records include any record of **prescribing or dispensing other stop-smoking medicines** in the past year.
- 3.3c The total number whose clinical records include any record of **referral to the telephone Quitline** in the past year.
- 3.3d The total number whose clinical records include any record of **referral to a special smoking cessation health professional, clinic or quit group** in the past year.

## Section 4 Smoke-free Spaces

What is included in the smoke free policies at your organisation?

- 4.1a No smoking indoors.
- 4.1b No smoking outdoors within the boundary.
- 4.1c A designated outdoor smoking area within the boundary.
- 4.1d No smoking in a work vehicle.
- 4.1e No smoking in the health service uniform.
- 4.1f No smoking in work time.

How often were these aspects of smoke-free policies followed at your organisation in the past year?

	Always	Often	Some-times	Rarely	Never
4.2a No smoking indoors.	1	2	3	4	5
4.2b No smoking outdoors within the boundary except in a designated smoking area (if there is one).	1	2	3	4	5
4.2c No smoking in a work vehicle.	1	2	3	4	5
4.2d No smoking in the health service uniform.	1	2	3	4	5
4.2e No smoking in work time.	1	2	3	4	5

- 4.3 In the past year, how many organisations/places used by the local community has your organisation assisted to **establish** a smoke-free policy?
- 4.4 In the past year, how many local organisations/places has your organisation assisted to **maintain or improve** an existing smoke-free policy?
- 4.5 In the past year, how many local events has your organisation assisted to be smoke-free?
- 4.6 In the past year, your organisation has advocated to change local smoke-free regulations or laws.

## Section 5 Social Marketing

- 5.1 There is at least one tobacco control poster/banner displayed in a public space in your organisation.
- 5.2 In the past year, tobacco control posters/banners at your organisation have been changed at least once.
- 5.3 In the past year, at how many local organisations has your organisation arranged the display of tobacco control posters/banners?
- 5.4 In the past year, at how many local events has your organisation arranged the temporary display of tobacco control posters/banners/information?
- 5.5 In the past year, your organisation has distributed tobacco control branded merchandise to the local community.
- 5.6 There is at least one tobacco control poster/banner featuring a **local** Aboriginal or Torres Strait Islander person or their artwork in a public space in your organisation.
- 5.7 There is at least one tobacco control poster/banner featuring an Aboriginal or Torres Strait Islander person **from outside your community** on their artwork in a public space in your organisation.
- 5.8 There is at least one tobacco control poster/banner about **promoting smoke-free homes or cars** in a public space in your organisation.
- 5.9a In the past year, your organisation has organised the broadcast on **radio or television** of a tobacco control advertisement.
- 5.9b Describe how often the ad was broadcast.
- 5.10 Your organisation has **local** social marketing tobacco control information on their website.
- 5.11 In the past year, your organisation has developed tobacco control information featuring a **local** Aboriginal or Torres Strait Islander person to be shared on **social media**.
- 5.12 In the past year, your organisation has disseminated information via electronic media referring to **smoke-free homes or cars**.

## Section 6 Systems and Processes

**In the past year, Aboriginal or Torres Strait Islander people employed by your organisation have been involved in...**

- 6.1a Deciding and prioritising what tobacco control activities your organisation does.
- 6.1b Implementing your tobacco control activities.
- 6.1c Evaluating your tobacco control activities.

**In the past year, other local community members who are not employed by your organisation have been involved in...**

- 6.2a Deciding and prioritising what tobacco control activities your organisation does.
- 6.2b Implementing your tobacco control activities.
- 6.2c Evaluating your tobacco control activities.

6.3 In the past year, how many other organisations has your organisation partnered with in planning, implementing or evaluating your tobacco control activities.

6.4 How many FTE positions does your organisation have with a **major focus** on tobacco control?

6.5 How many FTE positions does your organisation with a **major focus** on tobacco control that are currently **filled**?

6.6 In the past year, staff in your organisation that have a **major focus** on tobacco control have undertaken **formal training**.

6.7 In the past year, staff in your organisation who do not have a major focus on tobacco control have undertaken **formal training** in brief advice, smoking cessation, or tobacco control.

6.8 In the past year, apart from this audit, your organisation has evaluated or measured the impact of tobacco control activities.