POSITION DESCRIPTION

POSITION TITLE: Team Leader/Senior Research Fellow, Parenting Research PNG
DIVISION / SECTION: The Centre for Child Development and Education (CCDE)
SUPERVISOR: Director, CCDE
CLASSIFICATION LEVEL: Academic Level C
SALARY RANGE: $105,092 to $120,797
STATUS (FTE): 1.0 FTE
NO. OF POSITIONS REPORTING DIRECTLY: 1
NO. OF POSITIONS REPORTING INDIRECTLY: 0

SUMMARY OF POSITION:
The Centre for Child Development (CCDE) at the Menzies School of Health Research (Menzies) is responsible for a program of multi-disciplinary cross-cultural parenting and family research. CCDE is undertaking a consultancy on behalf of UNICEF to develop and provide training to implement a parenting program in 3 provinces of Papua New Guinea. The program will be suitable for delivery by both child protection workers and supervisors and village-based volunteer workers.

CCDE is seeking to employ an experienced researcher to play the role of Team Leader/Senior Research Fellow in the consultancy team responsible for the development and piloting of a parenting program in partnership with the Catholic Diocese and UNICEF. The focus of the role will be on leadership of a team responsible for the development of evidence-based parenting resources, the conduct of qualitative research and program evaluation in PNG, the pilot implementation of the program in one province and the provision of training for facilitators in three provinces of PNG. The Team Leader will be responsible for the oversight and overall implementation of the UNICEF funded Parenting Program, ensuring that all deliverables are achieved within contractual timelines.

The Team Leader will be a researcher with disciplinary expertise in psychology, anthropology, child welfare or related areas and a background of applied multi-disciplinary research with families and parents, preferably in community settings. The successful applicant will have demonstrated capacity for project leadership and the ability to lead and coordinate work under pressure with other researchers, fieldworkers and stakeholders in multi-disciplinary projects. Significant experience in PNG/Melanesia or in comparable developing country contexts is highly desirable. The successful applicant will have the capacity to review relevant bodies of literature and possess high level writing skills with an ability to contribute to culturally appropriate resource development.

This position is based in Darwin and will involve periods of travel to PNG for up to and over a month, during which time team members will be based in Port Moresby or the main provincial centres and will travel by air or land to participating village locations.

PRIMARY RESPONSIBILITIES:
1. Work with the Project Director, Research Officers and other members of the Menzies team to design, develop and implement the parenting program in PNG.
2. Provide high level leadership, coordination and management support to the Parenting Program PNG.
3. Coordinate research activities and manage the project to ensure that team members are able to deliver required outputs within contractual timelines.
4. Design and undertake initial qualitative research, and direct the implementation and evaluation of a pilot of the draft parenting program in Madang Province.
5. Review relevant bodies of evidence to develop evidence-informed culturally and linguistically appropriate parenting program resources and training plan.
6. Deliver training for supervisors and facilitators in three PNG provinces.
7. Ensure compliance with contractual reporting requirements, including the preparation of progress reports.
8. Engage with key organisational and community stakeholders in PNG in order to facilitate the conduct of the consultancy.
9. Any other tasks as reasonably required by the supervisor, manager and/or Director.

**SELECTION CRITERIA:**

**Essential:**
1. A PhD and a strong track record of research and publication in a relevant discipline.
2. Substantial relevant experience in the conduct of research as evidenced through publication in peer reviewed journals, completion of contract research and/or consultancies, etc.
3. A demonstrated understanding of the research literature relating to parenting, child development, families and related fields and high level written and analytical skills.
4. Demonstrated team leadership skills, with the capacity to work independently, to set priorities, coordinate tasks, make decisions and achieve deliverables according to tight contractual timelines.
5. Demonstrated capacity to engage and communicate effectively with community members including parents and families in PNG or a comparable context.
6. Demonstrated excellence in written skills, and an understanding of how to develop culturally appropriate resource materials for low literacy populations.
7. Capacity to sustain periods of independent research activity in remote field settings.
8. An understanding of risks and protective measures necessary for travel and work in diverse settings within PNG, including the requirement to be fully immunized.
9. Demonstrated experience with financial monitoring, budgeting and project reporting.
10. The ability to interact effectively with people from diverse cultures.
11. Current Working with Children clearance (Ochre card) and ability to satisfy all visa requirements for working in PNG.
12. An understanding and awareness of relevant Workplace Health and Safety as well as Equal Opportunity principles and legislation along with a commitment to maintaining a healthy and safe workplace for all Menzies staff, students, volunteers and visitors.

**Desirable:**
1. Demonstrated understanding of culture, family and social organisation in contemporary Melanesia.
2. Fluency in Tok Pisin.
3. Significant experience in research, implementation and evaluation relating to families and communities in Papua New Guinea/Melanesia.

**Approval:**

Jacqueline Carroll
Research Business Manager, CCDE

Prof Gary Robinson
Director, CCDE
## Senior Research Fellow - SRF1 to SRF6

<table>
<thead>
<tr>
<th>PACKAGE COMPONENT</th>
<th>Minimum Value SRF 1 ($)</th>
<th>Maximum Value SRF 6 ($)</th>
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<tbody>
<tr>
<td><strong>Gross Salary</strong>  (position advertised as Academic Level C, SRF1 - SRF6)</td>
<td>$ 105,092.00</td>
<td>$ 120,797.00</td>
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<tr>
<td><strong>Superannuation</strong> (14% superannuation contribution depends on employee contributing 3% of pre tax salary)</td>
<td>$ 14,712.88</td>
<td>$ 16,911.58</td>
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<td><strong>Salary Packaging Grossed Up</strong> (Based on utilising the full $15,900 salary packaging component plus the $2,550 Meal Entertainment Card.)</td>
<td>$ 11,763.93</td>
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<td><strong>Leave Loading</strong> (Payable on the last pay before Christmas (first year will be a pro rata payment))</td>
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<td><strong>Total Salary Package</strong></td>
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