POSITION DESCRIPTION

POSITION TITLE: Research Nurse
DIVISION / SECTION: Child Health Division
SUPERVISOR: Trial Coordinator
CLASSIFICATION LEVEL: GSL 7
SALARY RANGE: $75,033 - $82,067
STATUS (FTE): 1.0 FTE
NO. OF POSITIONS REPORTING DIRECTLY: 1
NO. OF POSITIONS REPORTING INDIRECTLY: 0

SUMMARY OF POSITION:

The I HEAR BETA study is a randomized controlled trial funded by the National Health and Medical Research Council to evaluate the use of povidone-iodine ear wash and oral cotrimoxazole for chronic suppurative otitis media in Aboriginal children, compared to the standard recommended treatment of dry mopping and ciprofloxacin ear drops.

The role of the Research Nurse is to ensure that the trial meets standards of Good Clinical Practice (GCP), including informed consent, participant eligibility assessments and adverse event monitoring. The research nurse will be responsible for participant recruitment, clinical data and specimen collection, and follow-up visits according to the Study Protocol and Menzies Standard Operating Procedures. Study specific training, including comprehensive ear training will be provided. This position involves visiting (by light aircraft or 4WD) remote communities within the Northern Territory. The successful applicant will have demonstrated capacity to engage and communicate effectively with study participants in rural and remote communities and will be able to work with local Indigenous community based staff. This position will be based in Darwin but will require regular travel to remote communities during recruitment of study participants.

PRIMARY RESPONSIBILITIES:
Under the supervision of the Trial Coordinator your role will be to:
1. Provide study specific clinical care of the study participants including general health checks.
2. Perform all clinical aspects of the study including ear examinations, specimen collection (nasal/ear swabs), review of medical records and complete questionnaires according to the study protocol and standard operating procedures.
3. Ensure the research is conducted in accordance with Good Clinical Practice guidelines.
4. Take part in the participant recruitment, informed consent process, randomisations, retention and follow-up.
5. Collect all trial and adverse event monitoring data and ensure it is stored/transmitted appropriately in accordance with ethical, cultural and confidentiality requirements.
6. Communicate and coordinate effectively with study participants, Chief Investigators and other project staff.
7. Coordinate visits to participating communities in remote areas via either air or road (manual 4WD) under limited supervision.
8. Work with and support local community researchers in participating communities whose role will be to support the families of the clinical trial.
9. Any other tasks as reasonably required by the supervisor, manager and/or Director, including willingness to work across ear health projects when needed.
SELECTION CRITERIA:

Essential:

1. Tertiary nursing qualification and registration/ability to obtain registration with the relevant Board of the Health Professions Licensing Authority.
2. Highly developed ability to communicate effectively, both orally and in writing, to a range of audiences including a multidisciplinary team and Aboriginal people.
3. Demonstrated capacity to work independently without direct supervision and maintain good organisational and time management skills to undertake the range of clinical, administrative, reporting and liaison activities of this position.
4. Experience with basic computer software applications, including Microsoft Office and Outlook.
5. Willingness and ability to travel on light aircraft or 4WD to remote communities as part of a team, for weekly to fortnightly stays (but can range from 1-21 days max), all negotiable and subject to change.
6. The ability to maintain a current Australian driver licence and Working with Children Clearance (Ochre Card).
7. An understanding and awareness of relevant Workplace Health and Safety as well as Equal Opportunity principles and legislation along with a commitment to maintaining a healthy and safe workplace for all Menzies staff, students, volunteers and visitors.

Desirable:

1. Experience working with and knowledge of health issues affecting Indigenous Australians.
2. Experience/qualifications in remote or paediatric nursing.
3. Knowledge or experience in evidence-based medicine and clinical trials.

Approval:

Professor Peter Morris
Chief Investigator
Signature Date

Professor Anne Chang
Head of Child Health Division
Signature Date
## GSL 7

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<thead>
<tr>
<th>PACKAGE COMPONENT</th>
<th>Minimum Value</th>
<th>Maximum Value</th>
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<tbody>
<tr>
<td></td>
<td>GSL 7/1 ($)</td>
<td>GSL 7/4 ($)</td>
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<tr>
<td><strong>Gross Salary</strong> (position advertised as General Staff Level 7)</td>
<td>$ 75,033.00</td>
<td>$ 82,067.00</td>
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<tr>
<td><strong>Superannuation</strong> (14% superannuation contribution depends on employee contributing 3% of pre tax salary)</td>
<td>$ 10,504.62</td>
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<td><strong>Salary Packaging Grossed Up</strong> (Based on utilising the full $16,040 salary packaging component plus the $5000 Meal Entertainment Card.)</td>
<td>$ 11,114.50</td>
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<td><strong>Leave Loading</strong> (Payable on the last pay before Christmas (first year will be a pro rata payment))</td>
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<td><strong>Total Salary Package</strong></td>
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