Plagiarism means the use of another person's words or ideas as if they were one's own. It may occur as a result of lack of understanding and/or inexperience about the correct way to acknowledge and reference sources. It may result from poor academic practice or it may occur as a deliberate misuse of the work of others with the intent to deceive.

**Examples of Plagiarism**

Plagiarism may include, but is not restricted to:

- a) presenting extracts without quotation marks and/or without appropriate referencing;
- b) close paraphrasing of sentences or whole paragraphs without the correct acknowledgement by referencing of the original work;
- c) adopting ideas or structures from a source without acknowledgment;
- d) arranging for someone else to undertake all or part of a piece of work and presenting that work as one's own;
- e) reusing an assessment already submitted in the same or another unit;
- f) submitting another student's work

Whilst it is permissible to discuss and share ideas when working on assessable material, the writing of the material, in particular the expression of the ideas and arguments, must be the student's own. Unless students have received approval to submit a collaborative effort, submitting material that is substantially the same as that submitted by another student, current or previous, is regarded as plagiarism. The re-submission of a student's own work that has previously been submitted in another course or unit is also plagiarism.

A student who makes available their own material for the purpose of allowing another student to copy it or otherwise assists another student to commit plagiarism is liable to the same penalties as those who have submitted plagiarised material.

For more resources on how to avoid plagiarism go to the [CDU Library Plagiarism section of the Referencing Guide](http://www.cdu.edu.au/library/referencing/plagiarism.html).

**Checking Work for Plagiarism**

Assignments submitted through Safe Assignment on the Learnline system of CDU will automatically be checked for plagiarism at the time of submission.

**Penalty for Plagiarism**

The following penalties for plagiarism may include:

- a) counseling and an opportunity to resubmit the work;
- b) zero marks for the work in question;
- c) recording a fail grade for the unit.

In deciding the penalty to impose, the following is taken into account:

- a) The extent of the plagiarism
- b) The student's background and prior experience in tertiary studies
- c) Previous plagiarism incidents
- d) The student's knowledge and intent

Refer to the [CDU Students Breach of Academic Integrity Procedures for further details](http://www.cdu.edu.au/governance/procedures/pro-092.pdf).